

MSSCA - Conference Room Rental Rates & Information

Conference Room rental includes: the use of restrooms, vending machines, and water fountains; the use of breakroom microwave and coffee maker (grounds not included); the use of HDMI overhead projector or TV, whiteboards, tables and chairs, Wi-Fi internet connection, and non-long-distance conferencing telephone service.

The conferencing phone equipment can record your meeting to an SD card (not provided); great for Board meetings!

- ⚠ *This is a Tobacco-Free Campus; no tobacco products of any type are allowed in the facility **or** to be used on the property.*
- ❖ **Setup and cleanup must take place during your rental time slot.** Excessive cleaning fee of \$100/hour; billed in 1-hour increments. Tidy up please!
- ❖ Saturday or Sunday rental available by special arrangement and pricing with advance notice. Call 907-352-1200 to request.

<u>Normal Rate</u> Monday - Friday Only	<u>Per Hour</u> (8am - 5pm)	<u>Half Day</u> (7-12:30 <u>or</u> 12:30-6)	<u>Full Day</u> (7am - 6pm)	<u>Evening</u> (5pm - 8:30pm)
Conference Room #103 <i>(approx. 585 ft²)</i>	\$40	\$150	\$275	\$200
Conference Room #104 <i>(approx. 700 ft²)</i> <i>(has a 5ft counter & sink)</i>	\$55	\$175	\$325	\$225

<u>Nonprofit Rate</u> Monday - Friday Only	<u>Per Hour</u> (8am - 5pm)	<u>Half Day</u> (8-12:30 <u>or</u> 12:30-5)	<u>Full Day</u> (8am - 5pm)	<u>Evening</u> (5pm - 8:30pm)
Conference Room #103 <i>(approx. 585 ft²)</i>	Free	Free	Free	\$100
Conference Room #104 <i>(approx. 700 ft²)</i> <i>(has a 5ft counter & sink)</i>	Free	Free	Free	\$100
Computer Lab #203 <i>(11 computer stations & 1 podium for presenter)(podium computer not provided)</i>	Free	Free	Free	\$100